



# NOW HIRING

## **Positions Available: Wholesale Assistant Manager/Supervisor**

Do you have wholesale food industry experience? Have you had experience delivering to deadlines in a safe and reliable manner? Do you have excellent customer service skills?

**We are NOW HIRING a professional and dependable ASSISTANT MANAGER/SUPERVISOR with food industry experience in wholesale orders and packing for our busy Fyshwick store.**

**This is a hands-on supervisory position assisting the Manager and encompasses all aspects of Wholesale, including taking orders, picking and packing, cleaning, and working in a timely manner to meet deadlines. Some delivery driving may be required (with company vehicle).**

You must be reliable, dependable, trustworthy and efficient. You must have a positive can-do attitude and a professional manner at all times. You must take pride in your presentation and your work.

You must have excellent communication skills, creative problem solving skills and perseverance to see tasks through to the end. You will be supported by the Management team.

**\*\*ALL Applicants MUST be available to work from 19 to 24 December\*\***

FishCo Fish Market is Canberra's largest retail and wholesale supplier of fresh fish and seafood. We are a busy family owned and operated business located in Fyshwick. We pride ourselves in supplying a large variety of fresh fish and seafood to the ACT and region. We have a large turnover of stock, with all processing undertaken in-house.

So if you think this is the job for you then **APPLY TODAY!**

Successful applicants will be provided with FishCo Induction Training outlining all aspects of the position, and all successful applicants will undertake a 3 month trial period.

There is ONE Full Time position available for Immediate Start and all applicants must:

- Be available to work 7am shifts, Mon – Sat
- Be available to work the busy Easter & Christmas periods
- Be quick, accurate and reliable
- Be professional
- Be a quick learner and preferably have packing experience
- Have a reliable means of getting to work
- Have a current driver's license

We will provide you with:

- Excellent wages subject to your experience and skill level
- Uniform and boots
- Ongoing training and support

This is a hands-on Supervisor role. Responsibilities will involve but not be limited to:

- Accurately processing orders (selecting correct product and recording correct weight)
- Packing to FishCo high standards
- Offering excellent customer service (phone orders, specials, issues, deadlines)
- Liaising with Fish Filleters and organising daily cutting lists
- Coordinating backorders to satisfactory conclusion
- Working to deadlines
- Managing drivers and delivery runs
- Ensuring that all vehicles are fueled, thoroughly cleaned and securely parked daily
- Thoroughly cleaning Wholesale areas at the end of every shift
- Maintaining the cleanliness of all Wholesale areas throughout the day
- Undertaking deliveries, if required
- Working to company standards at all times
- Working to OH&S and Food Safety standards at all times

Note: No invoicing/computer tasks required. Training will be provided.

Please download an application form at [fishco.com.au](http://fishco.com.au) and return it, along with your resume and references, outlining your experience, to FishCo Fish Market either in person or:

Email: [info@fishco.com.au](mailto:info@fishco.com.au)

Post: The Manager  
FishCo Fish Market  
19 Dalby St  
Fyshwick ACT 2609

FishCo Fish Market is an equal opportunity employer.